

NOTICE OF STUDENT MOVING TO OR FROM YOUR DISTRICT

Date of Fax: _____

TO: Spec.Educ. Director _____ FAX: _____
DISTRICT – Student is moving out of
your district

TO: Spec.Educ. DIRECTOR _____ FAX: _____
DISTRICT – Student is moving into your
district

FROM: CENTER/REGIONAL PROGRAM: _____
CONTACT PERSON: _____ Telephone: _____

NAME OF STUDENT: _____ BIRTHDATE _____

PARENT/GUARDIAN: _____ PARENT/GUARDIAN PHONE: _____

DATE OF CONFIRMED MOVE or EXIT _____

Student has moved from this address/district: _____

Student has moved to this address/district: _____

Instructions

When a student changes residence and remains in the same program, Center/Regional Programs will:

1. Fax this form to previous District of Residence
2. Fax this form to the new District of Residence with a copy of the current IEP attached.
3. Follow Center/Regional Program practices for obtaining approval for implementation of IEP from new District of Residence (e.g. review of programs/services; transportation change responsibilities; business office notification)