

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent
1220 Howard Street
Kalamazoo, MI 49008
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July 18, 2023

**MEETING ANNOUNCEMENT FOR THE
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Kalamazoo Public Schools will be held on Thursday, July 20, 2023 at 7:00 p.m. in the Board Room of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008. The meeting will be live streamed on Public Media Network on the Live TV Channel PMN 5: <https://www.publicmedianet.org/pmn-discover-live>.

KALAMAZOO PUBLIC SCHOOLS

Megan Maddock, Secretary
Board of Education

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS

1.2 Public Participation During a Meeting of the Board of Trustees

Policy

While balancing legitimate privacy interests of students and staff, the Board of Trustees welcomes community input at public meetings of the Board of Trustees.

Specifics

1. Persons requesting to address the board will be asked to complete a sign-in sheet by the end of the public comment period. The portion of that sign-in sheet requiring completion will include: name, school district in which the person resides, and connection to/interest in the Kalamazoo Public Schools. The optional portion will be held private and will include: mailing address, email address, phone number, topic about which they will be speaking and, if authorized and applicable, the organization they represent.
2. The presiding board officer will invite persons to come to the podium in the order in which the sign-in sheets were completed.
3. If after 30 minutes everyone who has completed a sign-in sheet has not had the opportunity to address the board, the public comment period will be tabled and resume before adjournment.
4. Speakers have three minutes each and must stop speaking promptly when signaled.
5. Speakers may not address confidential student or personnel matters, but may submit such concerns to the board in writing.
6. Speakers are encouraged to provide the board with a written copy of their comments and other appropriate supporting documentation, which will be copied and distributed as needed to appropriate staff/personnel.
7. The public is required to exercise common courtesy during the meeting and must follow rule of order. The presiding board officer may terminate public comments that are profane, vulgar, or defamatory, especially if these comments result in a disturbance or breach of peace. Personal attacks against an employee or board member that are totally unrelated to his or her duties are prohibited. If a person engages in disruptive conduct or is out of order, the board presiding officer will strike his or her gavel and warn the person to discontinue their behavior. Further disruptions will result in the person being asked to leave. Refusal to leave will result in being escorted out of the building. (MCL 380.1808)

Adopted: February 13, 2003

Revised: December 17, 2009

Revised: June 25, 2013

Adopted: December 19, 2019

This policy supersedes all other policies on this issue.

KALAMAZOO PUBLIC SCHOOLS
Board of Education
1220 Howard Street
July 20, 2023 – 7:00 P.M.
AGENDA – REVISED July 20, 2023

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Acceptance of Agenda**
- IV. Attendance**
- V. Board Recognitions**
- VI. Election of Board Treasurer**
- VII. Committee Reports/ School Reports**
- VIII. Correspondence**
- IX. Consent Calendar Items**
 - A. Minutes**
 - 1. June 28, 2023 Special Meeting Minutes
 - 2. July 6, 2023 Regular Meeting Minutes
 - B. Business and Financial Reports**
 - Purchase Requests 2024-01 and 2024-02
 - C. Personnel Matters**
 - Personnel Changes
 - D. Other**
- X. Reports and Recommendations**
 - A. Superintendent’s Update – District Discipline Practices
 - B. Approval of Contractual Agreement with the Bus Drivers’ Component of the Kalamazoo Support Personnel Bargaining Unit
 - C. Approval of Contractual Agreement with the Service Employees International Union, Local 517M-Unit 84
 - D. Approval of Contractual Agreement with the Food Service Managers
- XI. Persons Requesting to Address the Board (3-minute individual limit)**
- XII. Other Business**
 - A. Board Expense Authorization – Karla Murphy
 - B. Board Expense Authorization – Karla Murphy
 - C. Board Expense Authorization – TiAnna Harrison
 - D. Board Expense Authorization – TiAnna Harrison
 - E. Board Expense Authorization – Maricela Alcala

XIII. Comments by Trustees/Superintendent

XIV. Closed Session (if needed)

XV. Next Board of Education Meeting: Thursday, August 10, 2023 at 7:00 p.m.

KALAMAZOO PUBLIC SCHOOLS
Board of Education
1220 Howard Street
June 28, 2023 – Special Meeting

I. Call to Order

President Harrison called the June 28, 2023 special Board of Education meeting to order at 6:32 p.m. in the Board Room of the Administration Building, 1220 Howard Street.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Acceptance of Agenda

MOTION: Trustee Sholler-Barber, supported by Trustee Hill, made a motion to accept the agenda as presented.

Disposition: Voice vote; all in favor. Motion carried unanimously.

IV. Attendance

Board members present: TiAnna Harrison, Jermaine Jackson, Jennie Hill, Megan Maddock, Karla Murphy, and Patti Scholler-Barber. Interim Superintendent Cindy Green was also present.

V. Persons Requesting to Address the Board (3-minute individual limit)

Public comments/audience participation. No actions taken.

VI. Other Business

Interview applications for open Board of Education trustee positions.

President Harrison read key points to the interview process.

Dr. Tamiko Garrett

Board members took turns asking questions of the trustee candidate finalist.

Maricela Alcala

Board members took turns asking questions of the trustee candidate finalist.

President Harrison called for a small break at 7:15 p.m. The meeting was called to order at 7:27 p.m.

Tiffany Hudok

Board members took turns asking questions of the trustee candidate finalist.

Charlene Cromwell

Board members took turns asking questions of the trustee candidate finalist.

Nate Anderson

Board members took turns asking questions of the trustee candidate finalist.

Kathleen Wade-Jones

Board members took turns asking questions of the trustee candidate finalist.

Board discussion:

President Harrison asked legal counsel what it would mean if they were to select a trustee that is one of the district's community partners.

Board members ranked the candidates and the rankings were tallied.

MOTION: Trustee Sholler-Barber, supported by Trustee Maddock, made a motion to appoint Maricela Alcalá as the next board trustee .

Disposition: Roll call vote; all in favor. Motion carried unanimously.

VII. Next Board of Education Meeting

President Harrison announced the next Board of Education meeting date: Regular Board of Education Meeting, Thursday, July 6, 2023 at 7:00 p.m.

President Harrison adjourned the meeting at 9:38 p.m.

Respectfully submitted,

Mindi Miller, Recording Secretary,
on behalf of Megan Maddock,
Secretary, Board of Education

KALAMAZOO PUBLIC SCHOOLS
Board of Education
1220 Howard Street
July 6, 2023 – Regular Meeting

I. Call to Order

President Harrison called the July 6, 2023 regular Board of Education meeting to order at 7:00 p.m. in the Board Room of the Administration Building, 1220 Howard Street.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Ceremonial Swearing-in of New Board Member

Maricela Alcalá was sworn in as a Kalamazoo Public Schools Board of Education Trustee by her son.

IV. Acceptance of Agenda

MOTION: Trustee Hill, supported by Trustee Sholler-Barber made a motion to accept the agenda as presented.

Disposition: Voice vote; all in favor. Motion carried unanimously.

V. Attendance

Board members present: TiAnna Harrison, Jermaine Jackson, Jennie Hill, Karla Murphy, Patti Sholler-Barber, and Maricela Alcalá. Absent: Megan Maddock. Superintendent Dr. Darrin Slade was also present.

VI. Board Recognitions

None

VII. Committee Reports/School Reports:

None

VIII. Correspondence

Trustee Hill reviewed the correspondence received for the period of June 20, 2023, through July 4, 2023.
File #1

IX. Consent Calendar

President Harrison presented the Consent Calendar items: VIII.A.1., June 21, 2023, Special Meeting Minutes, VIII.A.2., June 22, Special Meeting Minutes, VIII.A.3., June 22, 2023 Regular Meeting Minutes, VIII.A.4., June 26, 2023 Regular Meeting Minutes, IX.B. VIII.C. Personnel Changes., VIII.D. 2023-2024 Board of Education Meetings schedule.

IMPLIED MOTION TO ACCEPT THE CONSENT CALENDAR:

Disposition: Voice vote; all in favor. Motion carried unanimously.

X. Reports and Recommendations

Superintendent's Update

1. Summer School Programs

Elementary Summer School Program Goals

- Experience in project-based learning
- Experience with daily social-emotional learning activities
- Summer Newcomers will include inculturation to the education system
- Weekly themes connected to STEM, ELA, Engineering, Art, Music, or Physical Education
- Continuing development of critical Math and ELA skills

Secondary Summer School Program Goals

- Interventions that support accelerated learning
- Promotes positive youth development & SEL
- Exposure to career awareness and career development
- Middle school, high school and college preparation
- Provides extended learning opportunities
- Connects community programming to students and families
- Integration of recreational, cultural and/or enrichment activities

Communities In Schools-Kalamazoo at Arcadia Elementary

- Bagels and Books
- KRESA Career and Technical Education
- Kalamazoo Symphony Orchestra Marvelous Music
- Sherman Lake YMCA Outdoor Center
- Read and Write Kalamazoo (RAWK)
- Maranda (WOOD-TV) Recess - July 20 at Milwood Elementary

Upcoming Meet and Greets

- KPL Mobile Library Douglas Community Center: July 7, 3-4
- Urban Alliance Youth Led Community March: July 8 at noon
- Black Arts Festival: July 8
- Meet Up and Eat Up sites: lunch visits
- July 10 YMCA; July 11 Interfaith Homes; July 12, Southside Park; July 13 Fox Ridge Apartments
- Bagels and Books: July 11, 12 and 13
- KYD Net Celebration, July 20
- Kalamazoo Growlers (table): July 22, 23, 29 & Aug. 11 & 12
- Community Meet and Greet at The Kalamazoo Promise: July 27, 4-7 p.m.
- Lunchtime Live at Bronson Park (table): July 28 & Aug. 25
- Summer school sites and Meet Up and Eat Up visits: ongoing
- Local church visits: ongoing

2. Enrollment is now open for the 2023-24 school year. Apply online or in-person.

3. Meet and greet at the Administration Building June 26, 2023
4. Upcoming meet and greets
5. Meet up and Eat Up schedule

XI. Persons Requesting to Address the Board (3-minute individual limit)

Public comments/audience participation. No actions taken.

XII. Other Business

None

XIII. Comments by Trustees:

Trustee Murphy thanked Dr. Dyson for all her presence and engagement with the elementary students. She welcomed Dr. Slade and stated that she was happy to have had her one on one with him so quickly. She thanked all those from KSP that came to tonight's meeting. She further thanked Representative Rogers for sharing all the updates, and that everyone in the district will benefit from. She asked that when she goes back, would she let everyone know that when they say economically disadvantaged, words matter, and that she asks that they use historically oppressed.

Trustee Sholler-Barber welcomed Dr. Slade and stated that she appreciated that he mentioned his interview. She further welcomed new Trustee Alcalá. She went on to state she has a lot of respect for bargaining and she respects both sides of the table. She thanked Mr. McCane and Dr. Dyson and asked for an explanation of credit recovery. She thanked Representative Rogers for all her efforts and for coming to the meeting. She thanked everyone involved with the Meet up and Eat Up program.

Trustee Hill spoke to the powerpoint on Summer School Projects and project-based learning. Gave a shout out to the KPS community partners. She further welcomed Dr. Slade and Trustee Alcalá.

Trustee Alcalá thanked Dr. Slade, and as a parent it is exciting. She gave a shout out to the KPS community partners. She thanked Dr. Dyson and Mr. McCane for the presentation at the meeting and their hard work. She further thanked Representative Rogers and her support of mental health.

Vice President Jackson stated that we are blessed to live in a community that supports youth in the community. There are so many free programs going on during the summer, he urged parents to inquire about these free programs. He stated that one of the Meet up and Eat Up sites is where he works, and he loves to see all the parents and students. He stated that he appreciated the staff that work at these sites. He thanked Dr. Slade and welcomed him to the district and appreciated his visions that have been shared. He further congratulated the newest board member, Trustee Alcalá.

President Harrison welcomed Dr. Slade and new Trustee Alcalá. She mentioned the state budget and the increase is going to help students and the district.

XIV. Closed Session (if needed):

None

XV. President Harrison announced the next Board of Education meeting date: Regular meeting July 20, 2023 at 7:00 p.m.

President Harrison adjourned the meeting at 8:01 p.m.

Respectfully submitted,

Mindi Miller, Recording Secretary,
on behalf of Megan Maddock,
Secretary, Board of Education

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: July 20, 2023

SUBJECT: Approval of the Attached Purchase Recommendations

RECOMMENDATION: It is recommended that the board approve the purchases reflected on the attached Purchase Recommendation Data Sheets.

RATIONALE: In general, purchases greater than \$28,048 for materials, supplies, equipment, building construction, renovation, or repairs are brought before the board for approval.

The attached purchase recommendation data sheets include all purchases that require approval at this time. Aspects of the purchases that are considered significant to the decision-making process are outlined on the data sheet.

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: July 20, 2023
Request Number: 2024-01
Amount: \$33,992.00

Item: Boiler Tube Replacement at Kalamazoo Central High School and the Community Education Center

Cost Center: Facilities Management Cost Center

Cost Center Representative(s) Attending Board Meeting: Karen Jackson

Description of Need

This purchase recommendation replaces 14 leaking tubes in two steam boilers at Kalamazoo Central and 16 tubes in one steam boiler at the Community Education Center.

Vendor: Monarch Welding & Engineering, Inc.
Battle Creek, MI

Number of Proposals Requested: 3

Received: 1

Low Bid Accepted: N/A

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: July 20, 2023
Request Number: 2024-02
Amount: \$38,955.83

Item: John Deere Gator for Kalamazoo Central High School

Cost Center: Facilities Management Cost Center

Cost Center Representative(s) Attending Board Meeting: Karen Jackson

Description of Need

In the winter this gator will primarily be used for snow removal and salting all sidewalks on Kalamazoo Central's property. In the summer, it will be used for athletic events and clean up. This replaces equipment that was previously owned by the former custodial company.

Vendor: Deere & Company
Cary, NC

Number of Proposals Requested: N/A

Received: N/A

Low Bid Accepted: N/A

Additional Information

This purchase is made through the MiDEAL Program. It is an extended purchasing program that allows Michigan local units of government to use state contracts to buy goods and services. Local governments benefit directly from the reduced costs of goods and services. The MiDEAL Program is authorized by Michigan legislation and has been in existence since 1984.

KALAMAZOO PUBLIC SCHOOL
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: July 20, 2023

SUBJECT: Personnel Changes

RECOMMENDATION: It is recommended that the board approve the following employment changes:

I. Employment

A. Professional/Management

Caroline R. Anderson, English Teacher, Loy Norrix High School, 08/22/2023
Naomi V. Johnson, Elementary Art Teacher, Lincoln International Studies School and
 Northeastern Elementary School, 08/22/2023
Taylor E. Partanen, Grade 2 Teacher, Indian Prairie Elementary School, 08/22/2023
Steven Rand, Grade 5 Teacher, Woods Lake Elementary: A Magnet Center for the Arts,
 08/22/2023
Anthony J. Roberts, Grade 2 Teacher, Northeastern Elementary School, 08/22/2023
Cheick A. Traore, Math Teacher, Linden Grove Middle School, 08/22/2023
Steven K. Washburn, Math Teacher, Linden Grove Middle School, 08/22/2023

B. Classified

Sarah McAllister, Assistant School Secretary – Child Accounting, Parkwood Upjohn
 Elementary School, 08/14/2023

II. Promotions/Key Transfers

A. Professional/Management

B. Classified

III. Leaves of Absence

A. Professional/Management

B. Classified

IV. Terminations

A. Professional/Management

Darienne C. Coffee, School Counselor, Linden Grove Middle School, Resignation,
 08/20/2023

Sara J. Lee, Special Education Teacher, Milwood Magnet School: A Center for Math,
 Science, and Technology, Resignation, 08/20/2023

Dylan J. Patterson, Assistant Principal/Athletic Director, Kalamazoo Central High
 School, Resignation, 07/01/2023

B. Classified

Elizabeth F. Edson, Secretary, Loy Norrix High School, Resignation, 06/29/2023

Myrna T. Phillips, Lead Secretary ESL and World Languages, Teaching and Learning
 Services, Resignation, 07/18/2023

Pilar G. Short, Lead Secretary, Woods Lake Elementary: A Magnet Center for the Arts,
Resignation, 06/15/2023

- V. Termination from Leave of Absence
 - A. Professional/Management
 - B. Classified

- VI. Return from Leave of Absence
 - A. Professional/Management
 - B. Classified

- VII. Lay-offs
 - A. Professional/Management
 - B. Classified

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: July 20, 2023

SUBJECT: Approval of Contractual Agreement with the bus drivers' component of the Kalamazoo Support Personnel bargaining unit.

RECOMMENDATION:

It is recommended that the Board of Trustees approve a contractual agreement with the bus drivers' component of the Kalamazoo Support Personnel bargaining unit.

RATIONALE:

Bus drivers provide a critical aspect of the district's ability to offer educational opportunities to our students. The majority of Kalamazoo Public Schools students depend on bus transportation to get to and from school each day. However, a shortage of bus drivers during the 2022-23 school year often resulted in unavoidable route cancellations. In fact, from mid-January when cancellations became necessary to the end of the school year, there were 91 days of bus cancellations and 378 cancelled bus routes.

The transportation department worked tirelessly to minimize the disruptions to students. Through tighter scheduling, fourteen routes were eliminated. Qualified mechanics and transportation office workers were assigned to drive buses. As a result, the primary responsibilities of those employees were deferred to overtime hours. Some tasks, considered to be the lowest priorities, were deferred indefinitely.

To determine if driver pay rates were a contributing factor to this shortage, a market study was performed comparing Kalamazoo Public Schools bus driver salaries to neighboring school districts. The results of this study clearly indicated that pay rates needed to be increased. Otherwise, a continuation of significant bus route cancellations was inevitable.

To address this situation, the district's bargaining team proposed substantial increases to drivers' wages. This proposal led to a tentative agreement with the drivers on June 22, 2023. The drivers ratified the tentative agreement on July 10, 2023.

The 2022-23 starting rate was \$14.60 per hour with a \$18.76 per hour maximum. Upon Board approval, the new starting rate will be \$19.00 per hour with a \$23.00 per hour maximum. If a driver prefers not to participate in the employee health insurance program, an additional \$3.50 per hour will be added to their hourly rate. There is also the opportunity to increase their hourly rate based upon excellent attendance. As part of this agreement, the district was able to negotiate language that included some cost savings as well as language designed to encourage a higher attendance rate.

To attract drivers, the district will aggressively market these rates, together with the outstanding employee benefits that the district offers. In addition, the ability to participate in the education of Kalamazoo Public Schools students is often a significant motivating factor and will be an important part of our recruiting information.

The district's budget will need to be adjusted for this change in a subsequent budget amendment; however, the overall cost is within the financial resources of the district.

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: July 20, 2023

SUBJECT: Approval of Contractual Agreement with the Service Employees International Union, Local 517M-Unit 84.

RECOMMENDATION:

It is recommended that the Board of Trustees approve a contractual agreement with the Service Employees International Union, Local 517M-Unit 84 (custodians).

RATIONALE:

District custodians ensure that the physical environment for our students, staff and other building users is pleasant and meets their needs. The facilities at Kalamazoo Public Schools are of high quality, and are a tribute to hard work, and dedication, of district custodians.

The primary components of this agreement include a six (6) percent base increase and implementation of a step schedule of \$0.20 per hour for each year of service up to five (5) years. The step schedule is in exchange for language allowing all open positions to be filled by the most qualified candidate. In addition, custodians will be eligible to qualify for two lump-sum \$500 retention bonuses encompassed in the provision outlined in the 2023-24 preliminary budget.

The bargaining teams reached a tentative agreement on June 23, 2023. It was ratified by the union on July 8, 2023.

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: July 20, 2023

SUBJECT: Approval of Contractual Agreement with the Food Service Managers

RECOMMENDATION:

It is recommended that the Board of Trustees approve a contractual agreement with the Food Service Managers.

RATIONALE:

District food service managers make sure that our students and staff have healthy, nutritious food and provide that service in a courteous manner. They supervise the secondary cafeteria staff and ensure that the cafeterias are run at a high level.

In November 2022, the Food Service Managers negotiated and ratified a salary increase of 2% with a 1% off-schedule increase for the 2023-2024 school year.

The Kalamazoo Public Schools Board of Education approved in its 2023-2024 budget a raise of 6% on base and a 1% off-schedule payment for all KPS staff. We would like to provide that increase to this group for the 2023-2024 school year.

The bargaining teams reached a tentative agreement on July 13, 2023. It was ratified by the union on July 13, 2023.

**KALAMAZOO PUBLIC SCHOOLS
Board of Education**

Board Member: Karla Murphy
 Date: July 20, 2023
 Name of Conference/Meeting: MASB 2023 Back to School Legal Workshop
 Date of Conference/Meeting: August 17, 2023
 Location: Virtual
 Total Estimated Cost: \$99.00

REQUEST: It is requested that the board authorize expenses that the district will incur and reimbursement to board trustee Karla Murphy for expenses associated with virtual attendance at the MASB Back to School Legal Workshop on August 17, 2023.

RATIONALE: Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.621) permits a school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions authorized by the Board of Trustees.

Travel Expense Estimate

	In-person	Virtual**
Travel (including mileage reimbursement)	N/A	\$ 99.00
Lodging*		
Registration fees		
Miscellaneous (cab fare, service tips, parking fee, business related telephone calls, etc.)		
Per Diem (days x GSA rate)		
Total Estimated Cost	\$ -	\$ 99.00

**Actual costs subject to room availability and applicable taxes.*

***For information purposes only.*

**KALAMAZOO PUBLIC SCHOOLS
Board of Education**

Board Member: Karla Murphy
 Date: July 20, 2023
 Name of Conference/Meeting: MASB 2023 Summer Institute
 Date of Conference/Meeting: August 11-13, 2023
 Location: Macomb ISD, Clinton Twp., MI
 Total Estimated Cost: \$1,303.30

REQUEST: It is requested that the board authorize expenses that the district will incur and reimbursement to board trustee Karla Murphy for expenses associated with attendance at the MASB Summer Institute August 11-13, 2023 in Clinton Township, Michigan

RATIONALE: Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.621) permits a school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions authorized by the Board of Trustees.

Travel Expense Estimate

	In-person	Virtual**
Travel (including mileage reimbursement)	\$211.30	N/A
Lodging*		
Registration fees	\$693.00	
Miscellaneous (cab fare, service tips, parking fee, business related telephone calls, etc.)		
Per Diem (days x GSA rate)	\$399.00	
Total Estimated Cost	\$ 1,303.30	\$ -

**Actual costs subject to room availability and applicable taxes.*

***For information purposes only.*

**KALAMAZOO PUBLIC SCHOOLS
Board of Education**

Board Member: TiAnna Harrison
 Date: July 20, 2023
 Name of Conference/Meeting: MASB 2023 Summer Institute
 Date of Conference/Meeting: August 11-13, 2023
 Location: Macomb ISD, Clinton Twp., MI
 Total Estimated Cost: \$1,591.30.00

REQUEST: It is requested that the board authorize expenses that the district will incur and reimbursement to board trustee TiAnna Harrison for expenses associated with attendance at the MASB Summer Institute August 11-13, 2023 in Clinton Township, Michigan

RATIONALE: Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.621) permits a school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions authorized by the Board of Trustees.

Travel Expense Estimate

	In-person	Virtual**
Travel (including mileage reimbursement)	\$211.30	N/A
Lodging*	\$387.00	
Registration fees	\$594.00	
Miscellaneous (cab fare, service tips, parking fee, business related telephone calls, etc.)		
Per Diem (days x GSA rate)	\$399.00	
Total Estimated Cost	\$ 1,591.30	\$ -

**Actual costs subject to room availability and applicable taxes.*

***For information purposes only.*

KALAMAZOO PUBLIC SCHOOLS
Board of Education

Board Member: TiAnna Harrison

Date: July 20, 2023

Name of Conference/Meeting: MASB 2023 Back to School Legal Workshop

Date of Conference/Meeting: August 17, 2023

Location: Virtual

Total Estimated Cost: \$99.00

REQUEST: It is requested that the board authorize expenses that the district will incur and reimbursement to board trustee TiAnna Harrison for expenses associated with virtual attendance at the MASB Back to School Legal Workshop on August 17, 2023.

RATIONALE: Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.621) permits a school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions authorized by the Board of Trustees.

Travel Expense Estimate

	In-person	Virtual**
Travel (including mileage reimbursement)	N/A	\$ 99.00
Lodging*		
Registration fees		
Miscellaneous (cab fare, service tips, parking fee, business related telephone calls, etc.)		
Per Diem (days x GSA rate)		
Total Estimated Cost	\$ -	\$ 99.00

**Actual costs subject to room availability and applicable taxes.*

***For information purposes only.*

**KALAMAZOO PUBLIC SCHOOLS
Board of Education**

Board Member: Maricela Alcala
 Date: July 20, 2023
 Name of Conference/Meeting: MASB 2023 Summer Institute
 Date of Conference/Meeting: August 11-13, 2023
 Location: Macomb ISD, Clinton Twp., MI
 Total Estimated Cost: \$1,561/30

REQUEST: It is requested that the board authorize expenses that the district will incur and reimbursement to board trustee Maricela Alcala for expenses associated with attendance at the MASB Summer Institute August 11-13, 2023 in Clinton Township, Michigan

RATIONALE: Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.621) permits a school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions authorized by the Board of Trustees.

Travel Expense Estimate

	In-person	Virtual**
Travel (including mileage reimbursement)	\$211.30	N/A
Lodging*	\$258.00	
Registration fees	\$693.00	
Miscellaneous (cab fare, service tips, parking fee, business related telephone calls, etc.)		
Per Diem (days x GSA rate)	\$399.00	
Total Estimated Cost	\$ 1,561.30	\$ -

**Actual costs subject to room availability and applicable taxes.*

***For information purposes only.*