

Kalamazoo Public Schools

LETTER OF INTENT FREQUENTLY ASKED QUESTIONS (FAQs)

What is the Letter of Intent (L.O.I.)?

Information provided on the LOI verifies your current address and ensures a spot in KPS for your child or children for the 2023-24 school year.

Will my child be able to attend their siblings' school?

If a sibling currently attends the school you are requesting and will attend the same school for 2023-2024, please indicate the sibling's name and grade in the "reason" field provided on the form. We will make all efforts to include the sibling at the same school, but there is no guarantee.

Can I request a transfer for next school year?

If your request is to transfer schools, the request will be evaluated based on the availability of space. Please note that transportation is provided only to a student's assigned home school or one of the magnet schools based on transportation guidelines. Any exceptions based on unusual circumstances need approval from the building principal and the Student Services Department.

Is transportation provided to all schools?

Elementary students (K-5) are eligible for transportation if they reside more than one mile from the school, and they are attending their designated boundary school or a magnet school. Secondary students (6-12) are eligible for transportation if they reside more than one and one-half miles from the school, and they are attending their designated boundary school or a magnet school. If you choose to send your student to a school that is not a magnet school and it is located outside of their designated boundary, transportation is not provided. (Elementary magnet schools are, Edison, El Sol, Lincoln, Northglade, Spring Valley, Washington, Woods Lake, and Woodward. Secondary magnet schools are Maple Street Magnet and Milwood Magnet.)

Is a LOI required for every current KPS student?

There are some unique situations for programs like Phoenix, KILP, Special Education Services, English Language Support and PEEP where a Letter of Intent will not need to be completed. If this is the case, your student account will only see the Student Information Update and Transportation form to complete.

Will there be a fully virtual option for 2023-24?

Yes. We continue to have a K-5 and a 6-12 fully virtual program.

When is the form due?

Monday, March 27, 2023

How do I return the L.O.I.?

Letter of Intent forms can be filled out in the PowerSchool Parent Portal online or on your phone using the app. Directions on how to access the portal and fill out the form were emailed to families and linked on our [website](#). If you would prefer to fill out a paper form, please contact your child's school and one will be provided for you.

When will we be notified of our school assignment for 2023-24?

You will be notified the week of May 10, 2023.

Do I include an incoming kindergarten student on this form?

No. Kindergarten students should be enrolled in KPS [here](#). Children who turn 5 years old by September 1, 2023 are eligible to enroll in kindergarten for the 2023-24 school year.

Are all KPS students eligible for The Kalamazoo Promise?

All students who graduate from KPS, reside in the district, and have been KPS students for four years or more (enrollment and residency must be continuous) are eligible for The Kalamazoo Promise. This generous and extraordinary gift has now been in place for over 15 years. For further information, please visit their [website](#).

What happens if we move before next school year?

If there are any changes after you submit the Letter of Intent, please notify Student Services at (269) 337-0161.