

KALAMAZOO PUBLIC SCHOOLS  
Office of the Superintendent  
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July 16, 2010

**MEETING ANNOUNCEMENT FOR THE  
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Kalamazoo Public Schools will be held on **Thursday, July 22, 2010 at 7:00 p.m.** in the Board Room of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008.

KALAMAZOO PUBLIC SCHOOLS

Marcy L. Peake, Secretary  
Board of Education

The Board of Trustees, Superintendent and senior staff will have an informational meeting at 5:30 p.m. in the Superintendent's office area, and will also discuss any matters that may come before the Board.

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

**Revised 7-20-10**

KALAMAZOO PUBLIC SCHOOLS  
Board of Education Meeting  
1220 Howard Street  
July 22, 2010 – 7:00 P.M.

**A G E N D A**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Attendance**
- IV. Announcements and Recognitions**
- V. Committee Reports/School Reports**
- VI. Correspondence**
- VII. Consent Calendar Items**
  - A. Minutes**  
July 8, 2010 Regular Meeting Minutes
  - B. Business and Financial Reports**  
Purchase Recommendation 2011-02
  - C. Personnel Items**  
Personnel Changes
  - D. Other**
- VIII. Persons Requesting to Address the Board (3 minutes individual limit)**
- IX. Reports and Recommendations**
  - A. Administrative Appointment – Principal of Arcadia Elementary School**
  - B. Administrative Appointment – Principal of El Sol Elementary School**
- X. Other Business**
- XI. Comments by Trustees/Superintendent**
- XII. Executive Session (if needed)**

**Next Regular Board of Education Meeting: Thursday, August 12, 2010.**

KALAMAZOO PUBLIC SCHOOLS  
Board of Education  
1220 Howard Street  
July 8, 2010 – Regular Meeting

**I. Call to Order**

Superintendent Dr. Michael F. Rice called the regular Board of Education meeting to order at 7:10 p.m. in the Board Room of the Administration Building, 1220 Howard Street.

**II. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**III. Attendance**

Board members present: Ervin Armstrong, Eric Breisach, Liz Henderson, Carol McGlinn, Marcy Peake, Patti Sholler-Barber, and Dr. Martha Warfield.

**IV. Announcements and Recognitions**

Superintendent Dr. Michael F. Rice welcomed the new Board trustee, Dr. Martha Warfield. Dr. Charles Warfield performed the ceremonial swearing in. Dr. Rice congratulated Patti Sholler-Barber on her re-election to the Board, and Mr. Jack Barber performed the ceremonial swearing in.

Trustee Henderson relayed her thanks to the family members of Dr. Warfield, as well as the families of all the Board trustees, for their generosity, courtesy, understanding, and encouragement, while their family member serves on the Board of Education.

**V. Election of Officers**

Dr. Rice noted that Board bylaws call for the vice president of the previous year to serve as president the following year, subject to a vote of the Board of Education. He called for a vote for Carol McGlinn to serve as President of the KPS Board of Education for 2010-2011.

**Disposition:** Voice vote: motion carried, 7-yes, 0-no, 0-abstentions.

Ms. McGlinn thanked her fellow Board members for the opportunity to serve as Board president. She said she is looking forward to working with everyone to continue to focus on the work that is being done for the children of the district, and to strengthen their academic achievement. Ms. McGlinn added that she knows that the year ahead will have lots of challenges, but is convinced that the Board will continue on with very positive movement in the district. She, too, thanked the Board members' families, and also the staff in the district, as well as Dr. Rice for his excellent leadership.

President Carol McGlinn presided over the election of the remaining officers.

Vice President

**Motion:** Moved by Marcy Peake, supported by Ervin Armstrong, to nominate Patti Sholler-Barber for the office of Vice President of the KPS Board of Education. Ms. Sholler-Barber accepted the nomination.

Ms. McGlinn asked if there were any more nominations, and Mr. Breisach asked Ms. Peake if she would accept a nomination for the position of vice president. Ms. Peake responded that she would be honored to accept the nomination of vice president if the bylaws did not stipulate that she would become president the following year. She said that she does not feel that she would have the necessary time to devote to the presidency, and wants to help be sure that whoever becomes president does have that time. Mr. Breisach said that he sees a lot of leadership potential in Ms. Peake, and thought he would offer her the opportunity to serve in the role of president.

Ms. McGlinn asked if there were any more nominations, and after hearing none, closed the nominations.

**Disposition:** Voice vote: motion carried, 7-yes, 0-no, 0-abstentions.

Secretary

**Motion:** Moved by Patti Sholler-Barber, supported by Ervin Armstrong, to nominate Marcy Peake for the office of Secretary of the KPS Board of Education. Ms. Peake accepted the nomination, provided there were no restrictions on serving consecutive years in the same position.

Ms. McGlinn asked if there were any more nominations, and Mr. Breisach asked Mr. Armstrong if he would be interested in accepting a nomination to serve as secretary. Mr. Armstrong indicated that he was not interested in serving as Board secretary.

President McGlinn closed the nominations, and called for a vote.

**Disposition:** Voice vote: motion carried, 7-yes, 0-no, 0-abstentions.

Treasurer

**Motion:** Moved by Eric Breisach, supported by Liz Henderson, to nominate Ervin Armstrong for the office of Treasurer of the KPS Board of Education. Mr. Armstrong accepted the nomination.

Ms. McGlinn asked if there were any more nominations, and after hearing none, closed the nominations.

**Disposition:** Voice vote: motion carried, 7-yes, 0-no, 0-abstentions.

Officers of the 2010-2011 Board of Education are:

President - Carol McGlinn  
Vice President - Patti Sholler-Barber  
Secretary - Marcy Peake  
Treasurer - Ervin Armstrong

To formalize the taking of attendance, Secretary Peake announced that all trustees were present, and Superintendent Rice was also present.

**VI. Committee Reports/School Reports**

Committee Reports

Ms. Henderson reported that in June 2009, a procedure for the election of Board officers was drafted. However, because it was done in the middle of June, and there was a cessation of committee work at that time, followed by a change in committee membership in July, the procedure draft was set aside. She said that Mr. Breisach has retrieved, reviewed and revised the original draft, and it is now ready for review by other Board trustees. Dr. Rice and President McGlinn suggested that the draft procedure be moved forward to the 2010-2011 policy committee.

School Reports

No school reports were given.

**VII. Correspondence**

Secretary Peake reviewed the Board correspondence for the period of June 25-July 8, 2010 (File #1).

**VIII. Consent Calendar**

President McGlinn presented the Consent Calendar items: VIII.A.1. June 24, 2010 Public Hearing Minutes and VIII.A.2. June 24, 2010 Regular Meeting Minutes; VIII.B. Purchase Recommendation 2011-01 (\$378,000 from the Reading First Sustainability Grant for Spring Valley Center for Exploration, Washington Writers' Academy, and Woods Lake Elementary: A Magnet Center for the Arts for leveled literacy intervention kits and leveled classroom libraries); and VIII.C. Personnel Changes.

**Motion:** Implied to approve the Consent Calendar as presented.

Discussion: Regarding Purchase Recommendation 2011-01, Assistant Superintendent of Teaching and Learning Services Patricia Coles-Chalmers confirmed for Ms. Henderson that the literacy intervention kits contain books, technology, and teacher resources. She also confirmed that the kits provide resources for group instruction and individualized student instruction. Dr. Rice explained that the materials in this recommendation will be purchased with the last set of state dollars from the Reading First grant.

**Disposition:** Voice vote: motion carried, 7-yes, 0-no, 0-abstentions.

**IX. Persons Requesting to Address the Board**

No one addressed the Board.

**X. Reports and Recommendations**

**Administrative Appointment – Director of School Improvement, Assessments, and Magnet Schools**

Superintendent Rice requested that the Board approve the recommendation to appoint Phillip "Ric" Seager to the position of Director of School Improvement, Assessments, and Magnet Schools, and reviewed Mr. Seager's credentials.

**Motion:** Moved by Liz Henderson, supported by Patti Sholler-Barber, to approve the appointment of Phillip Seager to the position of Director of School Improvement, Assessments, and Magnet Schools.

Board discussion: Ms. Henderson commented that she was glad to see that Mr. Seager also has teaching experience, which is good background for this position.

Audience comments: None.

**Disposition:** Roll call vote: motion carried, 7-yes, 0-no, 0-abstentions.

**XI. Other Business**

**Establishment of Board Meeting Dates for 2010-2011**

President McGlinn asked for a motion of approval for the proposed regular Board of Education meetings for 2010-2011.

**Motion:** Moved by Marcy Peake, supported by Liz Henderson, to approve the proposed dates for Board meetings for 2010-2011.

Board discussion: Mr. Breisach expressed his concern about the five proposed meeting dates that are not in accordance with the Board bylaws, which call for the regular meetings to be held on the second and fourth Thursdays of the month. He said that for the sake of the public, he feels that the Board should adhere as closely as possible to the second and fourth Thursday schedule. Mr. Breisach asked that the meeting dates be posted on the website, and that at the end of each Board meeting, the date of the next meeting be announced. President McGlinn confirmed that the announcement would be made. Ms. Peake asked that the dates also be included in the *Excelsior*, and Mr. Lee confirmed that they would.

Discussion from the floor: None.

**Disposition:** Roll call vote: 7-yes, 0-no, 0-abstentions.

## **XII. Comments by Trustees**

*Patti Sholler-Barber:* Thanked everyone who voted for her in the last election for the support. She said that she is honored to have the opportunity to serve the district during this time when there is such positive energy and forward movement. Ms. Sholler-Barber also said the Board team has an excellent leader in Dr. Rice, and it is good to have the goals in place and to be working toward them. Ms. Sholler-Barber asked the parents and guardians of the children who are attending summer school to support their children's efforts by being involved themselves. Ms. Coles-Chalmers said parents can get involved in a number of ways, but of primary importance is making sure that the students are adequately prepared, physically and mentally, to learn. She said that so far, there is 90% attendance at the elementary, middle school, and high school levels. Ms. Sholler-Barber encouraged parents to have their children take advantage of the many programs offered by the community during the summer months.

Additionally, Ms. Sholler-Barber provided information about the First Day Shoe Fund program, which is in competition for \$5,000 in grant funding through Pepsico, Inc. Since 2006, Valerie Denghel, the program's founder, and many volunteers have procured new shoes and have organized the distribution of the shoes. Elementary summer school students receive their shoes at the end of the summer school program, and other qualifying children receive their new shoes at the beginning of the school year. Ms. Sholler-Barber encouraged everyone to log onto the Pepsi Refresh website to vote for the First Day Shoe Fund project. Ms. Coles-Chalmers said that donations can also be sent to the Administration Building, 1220 Howard Street, in care of Teaching and Learning Services. Acknowledgements will be issued.

*Eric Breisach:* Congratulated the two trustees that were sworn in, and especially welcomed new Board member Dr. Martha Warfield. He said he looks forward to her contributions.

*Ervin Armstrong:* Relayed the experience of having talked with a parent of a second grade summer school student at New Genesis. He said the person had wanted to attend the parent meeting that day, but couldn't because she was furthering her own education, and had a final exam. Mr. Armstrong assured her that there would be more parent meeting opportunities. Mr. Armstrong also congratulated Dr. Warfield and Ms. Sholler-Barber, and said he looks forward to serving with them over the next three years.

*Liz Henderson:* Welcomed Dr. Warfield, and congratulated her and Ms. Sholler-Barber for their election to the Board. She relayed an experience that had taken place in a local store, in which some students were buying supplies to bring to college, and were excited and enthusiastic as they looked forward to their college experience. Ms. Henderson thanked the Promise donors, and said that although she does not know whether those students would have had the opportunity to attend college without the Promise, she was thinking of the many students who will have that opportunity to attend college because of the generosity of the Promise donors. In addition, Ms. Henderson thanked all of the newly elected Board officers for being willing to take on those jobs, to continue the flow of Board work.

*Dr. Martha Warfield:* Thanked the Board, and everyone who showed faith in her by voting for her. She said she is very pleased to be a member of the Board, and has looked forward to serving on the Board for a number of years. Dr. Warfield said that she is always enthusiastic about learning, and is particularly excited about being with KPS, because she can focus on preparing the students for the postsecondary level of education. She expressed that she regrets that she will not have much of a chance to learn from Ms. Coles-Chalmers, but that she is certain that she will be seeing Ms. Coles-Chalmers in the community.

*Marcy Peake:* Had no further comments.

*Carol McGlinn:* Ms. McGlinn welcomed Dr. Warfield, and congratulated Ms. Sholler-Barber on her re-election. She also encouraged adults and children to take advantage of the hot weather and find a cool, comfortable place to read.

Ms. Coles-Chalmers announced that Bagels and Books will be taking place at Northeastern Elementary School on July 13 from 8:30 to 9:30 a.m. and at Prairie Ridge Elementary School from 9:00 to 10:00 a.m. on July 14. She encouraged Board members to attend. Refreshments and books will be provided.

#### **Comments by the Superintendent**

Superintendent Rice congratulated Ms. McGlinn on assuming the Board presidency. He also congratulated Dr. Warfield on becoming a member of the Board, and re-congratulated Ms. Sholler-Barber on her re-election. Dr. Rice welcomed Ms. Sheila Dorsey to her first Board meeting as Assistant Superintendent of Human Resources.

To underscore the importance of literacy, Dr. Rice said that we should be having regular, ongoing conversations with young people about what they are reading, for the purpose of: 1) extending their knowledge and lessons learned through reading, and 2) providing them with the understanding that we, as adults, think that reading is important. He said he can't emphasize enough the importance of this, and noted that young people will remember these conversations. Dr. Rice added that such conversations have an impact on creating both a literacy community and a college-going culture.

President McGlinn announced the next regular Board of Education meeting date: Thursday, July 22, 2010 at 7:00 p.m.

#### **XIII. Executive Session**

President McGlinn did not call for an executive session, and adjourned the meeting at 7:54 p.m.

Respectfully submitted,

Pat VerMeulen, on behalf of  
Marcy L. Peake, Board Secretary

KALAMAZOO PUBLIC SCHOOLS  
Office of the Superintendent

TO: Board of Trustees  
FROM: Michael F. Rice, Ph.D.  
DATE: July 22, 2010  
SUBJECT: Approval of the Attached Purchase Recommendation

RECOMMENDATION: It is recommended that the Board approve the purchase reflected on the attached "Purchase Recommendation Data Sheet."

RATIONALE: In general, purchases greater than \$20,998 for supplies, materials, and equipment and for building construction, renovation or repair are brought before the Board for approval.

The attached "Purchase Recommendation Data Sheet" includes a purchase that requires approval at this time. Aspects of the purchase that were considered significant to the decision-making process are outlined on the data sheet.

**KALAMAZOO PUBLIC SCHOOLS**

**PURCHASE RECOMMENDATION DATA SHEET**

**Board Meeting Date:** July 22, 2010

**Request Number:** 2011-02

**Amount:** \$45,408.00

**Item:** 44 HP 6730b Notebook Computers and 44 MS Office Plus Select Academic License @  
\$1,032.00 each

**Cost Center:** American Recovery and Reinvestment Act (ARRA) Funds

**Cost Center Representative (s) Attending Board Meeting:** Cindy Green

**Description of Need:**

The notebook computers are needed to replace outdated and non-repairable laptop computers that Student Services ancillary staff currently use.

**Vendor:** Hewlett-Packard  
Omaha, Nebraska

Authorized Reseller:

Secant Technologies  
Kalamazoo, Michigan

**Number of Proposals Requested:** N/A **Received:** N/A

**Low Bid Accepted?** N/A – REMC Contract

**Additional Information:**

The REMC's (Regional Educational Media Center) Statewide Cooperative Acquisitions Project is provided as a service for schools of Michigan. This program was established through legislation (Michigan Compiled Laws Act 451 Section 380.671), and the rules and regulations of the State Board of Education. This project provides large-volume bid prices on a variety of educational resources. It enables schools statewide to aggregate purchases, which results in saved tax dollars and staff time.

KALAMAZOO PUBLIC SCHOOLS  
Office of the Superintendent

TO: Board of Trustees

FROM: Michael F. Rice, Ph.D.

DATE: July 22, 2010

SUBJECT: Personnel Changes

RECOMMENDATION: It is recommended that the Board approve the following employment changes:

- I. Employment
  - A. Professional/Management
  - B. Classified  
Ruth Fetterley, 2F, Instructional Project Assistant, Teaching & Learning Services, 07/08/2010
- II. Promotions/Key Transfers
  - A. Professional/Management
  - B. Classified  
Aundria Cunningham, 3F, from .5 Assistant School Secretary, Northeastern Elementary School to Instructional Secretary, Student Services, 08/23/2010  
Keela Hemphill-Wilson, 3F, from Assistant School Secretary, Linden Grove Middle School, to Instructional Secretary, Student Services, 08/16/2010  
Linda Whitmore, 2F, from Communication Clerk, Business, Communications & Operations, to Instructional Secretary, Student Services, 08/09/2010
- III. Leaves of Absence
  - A. Professional/Management
  - B. Classified
- IV. Terminations
  - A. Professional/Management  
Stephanie Klaassen, 2F, Elementary, Washington Writers' Academy, 08/31/2010; resigned
  - B. Classified  
Sara Salinas-Ramos, 4F, Bilingual Paraprofessional, El Sol Elementary School, 06/29/2010; resigned