

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent
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November 6, 2009

**MEETING ANNOUNCEMENT FOR THE
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Kalamazoo Public Schools will be held on **Thursday, November 12, 2009, at 7:00 p.m.** in the Board Room of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008.

KALAMAZOO PUBLIC SCHOOLS

Marcy L. Peake, Secretary
Board of Education

The Board of Trustees, Superintendent and Senior Executives will have an informational meeting at 5:30 p.m. in the Superintendent's Office area, and will also discuss any matters that may come before the Board.

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

REVISED 11-10-09

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street
November 12, 2009 – 7:00 P.M.

A G E N D A

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Attendance**
- IV. Announcements and Recognitions**
- V. Committee Reports/School Reports**
- VI. Correspondence**
- VII. Consent Calendar Items**
 - A. Minutes**
 - 1. October 22, 2009 – Regular Meeting
 - 2. October 26, 2009 – Special Meeting
 - 3. October 27, 2009 – Budget Committee Meeting
 - B. Business and Financial Reports**
 - Purchase Recommendation 2010-11
 - C. Personnel Items**
 - Personnel Changes
 - D. Other**
- VIII. Persons Requesting to Address the Board (3 minutes individual limit)**
- IX. Reports and Recommendations**
 - A. June 30, 2009 Audit Report
 - B. Kalamazoo Public Schools' Progress Toward Long-Term District Goals
 - C. Administrative Appointment – Assistant Principal
- X. Other Business – Policies and Procedure s**
 - A. Policy 1.1 Board Leadership Through Policy – Second Reading
 - B. Policy 1.4 Indemnification – Second Reading
 - C. Policy 2.1 Superintendent Authority and Establishment of Procedures – Second Reading
 - Procedure 2.1 – Receive
 - D. Policy 3.4 Welcoming Atmosphere and Appearance – Second Reading
 - Procedure 3.4 –Receive
- XI. Comments by Trustees/Superintendent**
- XII. Executive Session (if needed)**

KALAMAZOO PUBLIC SCHOOLS
Board of Education
1220 Howard Street
October 22, 2009– Regular Meeting

I. Call to Order

President Mollie Peterson called the October 22, 2009, regular Board of Education meeting to order at 7:03 p.m. in the Board Room of the Administration Building, 1220 Howard Street.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Attendance

All Board members were present: Ervin Armstrong, Eric Breisach (7:30 p.m.), Liz Henderson, Carol McGlinn, Marcy Peake, Mollie Peterson, and Patti Sholler-Barber. Superintendent Dr. Michael F. Rice was also present.

IV. Announcements and Recognitions

Executive Director of Communications Alex Lee recognized the following National Merit Scholarship Semifinalists: Thomas Groesbeck from Kalamazoo Central High School, and Andrew Hassevoort and Evan Klee-Peregon from Loy Norrix High School. National Merit Scholarship Commended Scholars were also recognized: Rachel Rudlaff and Jennifer Slocum from Kalamazoo Central High School, and Megan Davis and Hannah Duke from Loy Norrix High School. In addition, National Achievement Scholarship Semifinalist Fareeda Mukasa-Clark from Kalamazoo Central High School was recognized. The students' families and friends were asked to stand, as were Kalamazoo Central High School Principal Von Washington and Dean of Students Lisa VanLoo, and Dean of Students Valerie Boggan from Loy Norrix High School.

Congratulations were also extended to Jon Behrens, the district's Homeless Liaison Specialist, for receiving a certificate of recognition for her outstanding work on behalf of KPS children from the Michigan Department of Education.

V. School Reports/Committee Reports

School Reports

Patti Sholler-Barber commented on the many positive aspects of the recent community open house at Linden Grove Middle School. She said there was a good turnout, and the highlight of the evening was the enthusiasm of the student tour guides.

Committee Reports

Budget: Carol McGlinn (chair) – No report. The next meeting is October 27.

Curriculum: Patti Sholler-Barber (chair) – Reported that Kim Parker-DeVauld, Lincoln International Studies School principal, addressed the committee about her plans to refocus and evaluate the school's magnet theme, due to the changing population of the school. Service learning is being considered, along with keeping the international studies theme. In addition, the committee worked on setting an agenda for the next school year and decided to use the theme of ICE (Inform, Clarify, and Educate), which is intended to enlighten the Board on curriculum processes. The committee determined that posting more of their meetings to enable more Board members to attend would be beneficial. The next meeting will be November 16, with a curriculum alignment theme. Trustee Henderson received clarification about the retention of the international studies theme, in view of El Sol's emphasis on language immersion. Dr. Rice commented that no formal discussions have taken place regarding Ms. Parker-DeVauld's plan.

Evaluation/Accountability: Mollie Peterson (chair) – No report. The next meeting is November 16.

Policy: Liz Henderson (chair) – The committee met with Deputy Superintendent of Business, Communications, and Operations Gary Start to review the district’s business-related policies. Some provisions in Policy 3.11 Facility and Equipment Use were discussed as a possible way to increase revenue. The committee decided that the local preference policy did not need revision, and the need for written procedures for policies in section 7 was also discussed. Consideration was given to the requirement for a federally mandated policy for Title I Family Involvement, perhaps necessitating a waiving of the Board’s bylaws to accommodate a first and second reading at the same Board meeting.

Wellness Committee: Ervin Armstrong (representative): No report.

Kalamazoo Communities in Schools (KCIS): Carol McGlenn (representative): Reported that the evaluation committee of KCIS discussed the evaluation tools that are being implemented and how the data information will be used this year. Information from the KCIS full board meeting included the opening of the 21st Century Community Learning programs the first week in October at all its school sites. The end of year financial report was approved, and the Board reaffirmed the KCIS anti-discrimination policy.

Teaching & Learning Council: Patti Sholler-Barber (representative): No report.

Legislative Liaison: Liz Henderson: Due to the school funding situation in Lansing, the district may have to cut \$292 per student, or \$3.5 million total from the current budget (per Mr. Start). Ms. Henderson and Mr. Start reviewed the recent legislative school funding proposals, Governor Granholm’s response to them, and a possible rationale for her actions. Ms. Henderson stated that the KPS Board will send a letter of support for the State Board of Education’s stance on increasing revenue. The letter will also encourage alignment of the state’s budget year with school districts’ budget year, and making payments on time so that districts will not have borrow money, with interest, to meet their financial obligations. Ms. Henderson also asked people to get in touch with their legislators to encourage them to fund education the way they had promised.

VI. Correspondence

Secretary Peake reviewed the correspondence received by the Board during the period of October 9 through October 22, 2009. (File #8)

VII. Consent Calendar

President Peterson presented the Consent Calendar items: VII.A. October 8, 2009, Regular Meeting Minutes; VII.B. Purchase Recommendation 2009-10; and VII.C. Personnel Changes.

Mr. Start explained that purchase recommendation 2010-10 is for 1,100 computers to replace older models in the district, and for additional computers to accommodate future needs. The total cost of \$1,038,735 will be paid with 2006 bond funds.

Motion: Implied to approve the Consent Calendar as presented.

Disposition: Motion carried, 7-yes, 0-no, 0-abstentions.

VIII. Persons Requesting to Address the Board

Millie Lambert, 3922 Croyden, KEA president, showed the Board and Dr. Rice posters that are being distributed to the schools for every classroom that will inform staff and students about the need to address the issue of flu treatment and prevention. She also shared that the KEA membership has been active in urging the legislature to make school funding a priority. In addition, Ms. Lambert explained for the public that bond funding cannot be used to support staffing or programs, or other areas that would be affected by the budget cuts.

Paula Norder, 2623 Ridgeview, shared about how pleased she was with the Linden Grove open house and the students’ enthusiasm for their school. She urged people to take a look at this exciting school, and expressed hope that if there is a new bond, consideration be given to building other new schools that are also energy efficient and equipped with new technology.

IX. Reports and Recommendations

A. Advanced Placement Progress Presentation

Superintendent Dr. Michael Rice stated that the presentation would address Advanced Placement (AP), one of the Board's five long-term district goals, which also include math, reading, writing, and graduation rates. A summary of all five goal areas will be presented at the November 12 meeting. Dr. Rice reviewed information from 2007-08 through 2009-2010 (if applicable for 2009-2010) about AP course work in the district with regard to increases in the numbers of students enrolled in AP courses, number of AP courses taken, number of AP tests taken, number of tests earning a 3 (on a scale of 1-5) or better, percentage of tests earning a 3 or better, number of economically disadvantaged students taking AP courses, number of African-American students taking AP courses, and the number of Hispanic students taking AP courses. The presentation also included a list of courses that have been added in the last two years, and indicators of the upward trend in AP in the areas of encouragement, courses, sections, professional development, and weighted grades. Dr. Rice noted that the increase in student participation and course preparation and delivery has proved challenging for both students and teachers, but believes that the district can work through and rise to these challenges. He recognized and thanked Mr. Rick Cahow from Kalamazoo Central High School and Mr. Matt Porco from Loy Norrix High School for their leadership while working through the planning for Advanced Placement. He also commended their contributions inside and outside of the classroom.

Board discussion: Trustee Breisach asked for an indication of future growth plans for the AP program and how the Board can support that growth. Dr. Rice responded that the Board will receive a report each fall on the status of each of the five long-term goals, as well as a report on academic indicators. He noted that there are many factors involved in decisions about expansion of AP courses, including whether the students will have reasonable support in those courses, and budgetary and scheduling challenges. Dr. Rice added that it is important to grow the program in a careful way. Mr. Breisach asked for information about percentages of students taking AP courses at each grade level, and Dr. Rice said that he anticipates that the numbers at each grade level will grow over time, due to students being continually encouraged, and also because they will be better prepared as they progress through the elementary and middle school years. In response to a question from Mr. Breisach about the AP teachers' opportunities to meet during the day to work on skills and interests that are common to AP, Assistant Superintendent of Teaching and Learning Services Pat Coles-Chalmers responded that she does not know of any specific meeting times for the AP teachers, although they may discuss AP concerns during grade level meetings. Mr. Breisach expressed his appreciation for Mr. Cahow's gift for teaching and for inspiring his students to think and learn.

Vice President McGlinn said that she supports the idea of offering some students the flexibility of not having to take a regular course prior to taking the same course as Advanced Placement. She also observed that Loy Norrix does an excellent job of peer-to-peer "selling" of AP courses in the *Knight Line* publication and by other means. In addition, Ms. McGlinn expressed her appreciation for Mr. Porco's ability to engage his students. Trustee Henderson asked for the current number of AP courses, and if any are offered on-line that we do not have a teacher for. Dr. Rice responded that there are 13 AP courses, and Ms. VanLoo stated that she did not have knowledge of any students enrolling in on-line AP courses. Ms. Henderson thought that this might be a good option for some students. She thanked everyone in the schools that have made the effort to encourage students to take AP courses. President Peterson added that some of the students are first generation AP students, and that KPS keeps raising the bar on expectations.

Audience comments: None.

B. Recommendation to Approve the 2010 Bond Committee Membership

Mr. Gary Start recommended that the Board approve the list of the 2010 Bond Committee members. He explained that the list has representatives from nearly all the district's buildings. Mr. Start said the committee will be responsible for recommending a project listing, and bond amount, for possible inclusion on the May 4, 2010 ballot. He also said that co-chairs Ms. Lisa Kistler and Dr. Martha

Warfield are excellent choices to lead the committee, and he is certain that this committee will do a superior job of determining the project listing that will best meet our students' needs, but will also respect our taxpayers' ability to pay.

MOTION: It was moved by Patti Sholler-Barber, supported by Carol McGlinn, to approve the recommendation to approve the 2010 Bond Committee membership.

Board discussion: Ms. McGlinn expressed her appreciation for the committee's willingness to do this work, and for Mr. Start's leadership in putting together the committee. Trustee Breisach asked if someone would be added later to represent Northeastern Elementary, and Mr. Start said yes, if a representative is identified. Mr. Breisach suggested that the motion include the administration's authority to add a representative for Northeastern Elementary, if someone becomes available. Ms. Sholler-Barber said that was her intent when she made the motion. He also suggested that the motion include the administration's authority to replace representatives, as necessary. Ms. Sholler-Barber concurred, and said that was also her intent when she made the motion.

Dr. Rice also expressed his confidence in the leadership of co-chairs Kistler and Warfield. Ms. Henderson thanked Mr. Start and his staff for their work in putting together a bond committee of this strength. Dr. Rice expressed his appreciation to the principals, community, the Kalamazoo Education Association, UAW 2150, and other employee groups for all their recommendations.

Audience comments: None.

Disposition: Roll call vote: Motion carried, 7-yes, 0-no, 0-abstentions.

C. Approval of Contractual Agreement Between Kalamazoo Public Schools and the UAW Local 2150 Units I and II Employee Group for 2009-2010

Mr. Start recommended that the Board approve a one-year contractual agreement for 2009-2010 between Kalamazoo Public Schools and the UAW Local 2150 Units I and II employee group. He said that since there is no money in the budget for pay increases, the UAW chose to elect a less expensive insurance option and convert the savings into a 1% base pay increase and .26 % lump sum payment. He said the negotiations went well, and he appreciates the work of both bargaining teams.

MOTION: Moved by Carol McGlinn, supported by Liz Henderson, to approve the contractual agreement for 2009-2010 between Kalamazoo Public Schools and the UAW 2150 Units I and II employee group.

Board discussion: Ms. Henderson congratulated both negotiating teams for settling this contract in October.

Audience comments: None.

Disposition: Roll call vote: Motion carried, 7-yes, 0-no, 0-abstentions.

X. Other Business

President Peterson read the title of each policy and procedure under consideration for first reading. Ms. Henderson prefaced the discussion by stating that the policies are discussed and voted on and the procedures are discussed, but do not require action on the part of the Board, unless they are Board procedures, which are only in section 1. There was discussion about whether the Board just reviews and discusses policies at first reading, or whether each one is also voted on. Dr. Rice said that it has been done both ways in the past, and Attorney Nancy Mullet had recommended that the policies for first reading be introduced, discussed, and modified accordingly, and then brought back for second reading and a vote.

A. Policy 1.1 – Board Leadership Through Policy – First Reading

Discussion: None.

B. Procedure 1.2 – Public Participation During a Meeting of the Board of Trustees – First Reading

Discussion: Ms. Henderson noted that this policy was constructed by Attorney Mullett. Trustee Breisach explained that although speakers at a Board meeting have first amendment rights, there are certain standards of conduct and speech that the Board can authorize. He also mentioned that the procedure's specifics need to be enforced consistently. Mr. Breisach asked that it be added to the policy that the speakers also include their address so that written responses can be made in appropriate cases. Mr. Breisach also requested that a change be made to reflect that not all meetings encourage public comment.

C. Policy 1.4 Indemnification – First Reading

Discussion: Trustee Breisach noted that this is an important policy in that even past Board members are provided with legal protection.

D. Policy 2.1 – Superintendent Authority and Establishment of Procedures

Discussion: Mr. Breisach stated that the Board purposefully did not write a policy for everything that needed to be or could be done under the authority given to the superintendent by law, but that Attorney Mullett was able to broaden the policy statement to reflect the superintendent's full responsibilities.

Procedure 2.1 – Establishment of Procedures

Discussion: Board members expressed uncertainty about whether this procedure was formally received by the Board in 2004. Mr. Breisach suggested that the documents be reviewed for consistency in capitalization, and also asked if administrative procedures need to be reviewed twice. It was decided that that would be discussed at the next meeting.

E. Policy 3.4 – Welcoming Atmosphere and Appearance

Discussion: Mr. Breisach asked that the policy be restated in more positive and friendly terms. It was decided that he will work on revising the wording and include Attorney Mullett in the conversation.

Procedure 3.4 – Welcoming Atmosphere and Appearance

Discussion: Some Board members expressed confusion about whether this is a new procedure, or a revision to one that was already received. It was decided that the procedure would be viewed as a new procedure.

Ms. Henderson said that the revision suggestions for the policies presented for first reading were noted and will be incorporated into the documents for presentation at the November 12 Board meeting for second reading.

Audience comments: *Millie Lambert, KEA president*, provided feedback on the policy and procedure drafts: Procedure 1.2 – suggested that people's addresses also be requested, asked for clarification about what is meant by "personal criticism," and suggested that more specificity be added regarding providing the Board with written copies of comments and supporting documentation; Policy 1.4 - noted that School District of the City of Kalamazoo should be changed to Kalamazoo Public Schools;

Policy 2.1 - asked for clarification regarding “general powers school district,” which Mr. Breisach provided; and Policy 3.4 - said that on behalf of the KEA, she was pleased to see the addition of specific 2.

XI. Comments by Trustees

Liz Henderson: Encouraged people to continue to contact their legislators or the full legislature about fully funding K-12 education, even if it requires increasing taxes. She also thanked the Kalamazoo Promise donors for their generosity.

Ervin Armstrong: Commended administrators, teachers, and high school students on the increase in the number of students taking AP courses. He said this is just the beginning, and he’d like to see those numbers continue to increase. Mr. Armstrong added that he is delighted to hear that students are talking to other students about the classes.

Marcy Peake: No comments at this time.

Patti Sholler-Barber: Said that she is appalled, if it is true, that the state is almost pitting school district against school district in “an education gunfight” in which students will be the victims. She said that there is no reason to allow politics to infringe upon children’s rightful expectation to receive a sound and complete public education. Ms. Sholler-Barber offered encouragement to parents who are contending with sick children, but suggested that it could be a good opportunity to read to them and have them read. She also encouraged people to send thoughts regarding K-12 funding to Lansing. Quotes from a Viewpoint article written by a KPS graduate and current University of Michigan student Amelia Yates were also shared.

Eric Breisach: Referenced an article about students in an Oakland, California high school who were challenged by a coach to achieve at high levels and were successful in doing so, which was contrary to others’ expectations of them and their expectations of themselves. He said he would like to see us work in a concerted way with our athletic coaches to help them shatter stereotypes of student achievement and have our athletes excel academically, across the board. Dr. Rice observed that the district has many athletes that are also very strong academically, but that we can continue to grow in that area, and in all the walks of life in high school. Mr. Breisach also shared about the overall quality education his children received in KPS, and how well KPS prepared them for college.

Carol McGlenn: Wants it to be clear to everyone that the Michigan Promise scholarship fund, which is part of the state budget cuts, is separate and distinct from the Kalamazoo Promise, and we should make sure that people know that. She also supported the other trustees’ comments about the need to continue to put pressure on our legislators about funding K-12 education.

Mollie Peterson: Said to the KPS families that the Board advocates for all the students in the district, and that we are raising the bar. The Promise is here, Dr. Rice has set a standard for the district, and as Board members we are here to advocate and make sure families’ needs are met.

Comments by the Superintendent

Regarding the state budget, Dr. Rice said that the legislature has worked very hard on the first half of the budget (the expenditure side), and he looks forward to it working just as hard on the second half (the expenditure side) in the next 30 days. He said there is no question that the cuts will have to be substantial both this year and next, but perhaps the cuts will not have to be draconian, and we won’t have to remember this time in the state’s history as one in which very negative things happened to children because of the legislature’s inability to act collaboratively and successfully on behalf of children.

XII. Executive Session

President Peterson did not call for an executive session, and adjourned the meeting at 9:18 p.m.

Respectfully submitted,

Pat VerMeulen, on behalf of
Marcy L. Peake, Secretary
Board of Education

KALAMAZOO PUBLIC SCHOOLS
Board of Education
1220 Howard Street
October 26, 2009 – Special Meeting

The special meeting began at 4:46 p.m. in Conference Room 200A of Linden Grove Middle School, 4241 Arboretum Parkway. The purpose of the meeting was to hold a communications workshop.

Board members present: Ervin Armstrong, Eric Breisach, Liz Henderson, Carol McGlenn, Marcy Peake, Mollie Peterson, and Patti Sholler-Barber (5:30 p.m.). Superintendent Dr. Michael Rice was also in attendance.

4:46 – 5:11 p.m. – Dinner and light conversation.

5:11 – 6:33 p.m. – Ice breaker activity.

6:42 – 7:16 p.m. - President Peterson had Board members and Dr. Rice break into two groups to discuss the Board of Education (BOE) calendar. One group included: Dr. Rice and Trustees Breisach, Sholler-Barber and Peake; the other group included President Peterson and Trustees Henderson, Armstrong and McGlenn. Each group was given markers and a flip chart to write down their suggestions for the BOE annual calendar.

7:16 – 7:47 p.m. – The two groups re-convened and discussed their lists. President Peterson facilitated the discussion and combined the two lists into one list. Many items appeared on both lists.

Dr. Rice will devise the calendar and forward it to the Evaluation Committee for review and then on to all BOE Trustees for review and consideration. He also asked that if there are any items that cannot be dated and put on a calendar, Trustees forward the request to him and he will add it to the Board dinner agenda.

Dr. Rice shared that a consultant was recently in town and will likely be assisting KPS with the Kellogg Implementation Grant. He also informed Board members that KPS administration is facilitating work groups of local community members from various non-profit agencies to address prongs 1 –7 of the literacy grant. He is anticipating recommendations near the end of December. President Peterson suggested that new recruits be sought from some of the community agencies so “new blood” and ideas can be shared and represented; some others agreed.

7:48- President Peterson reviewed the topics we submitted earlier: (1) Year-Long Calendar (addressed tonight), (2) Budget (financial audit and facilities audit will be addressed at tomorrow’s meeting), (3) Board Bond Expectations, (4) Structure and Procedures of BOE Meetings and Communications, and (5) Characterization of Others.

8:10 – Housekeeping and reminders.

The meeting adjourned at 8:13 p.m.

Respectfully submitted,

Marcy L. Peake, Secretary
Board of Education

KALAMAZOO PUBLIC SCHOOLS
Board of Education
1220 Howard Street
October 27, 2009 – Budget Committee Meeting

The special Budget Committee meeting of the Board of Education began at approximately 5:00 p.m. in the Superintendent's Conference Room of the Administration Building, 1220 Howard Street. The purpose of the meeting was to receive and discuss information about the district's financial and facilities audits.

Board members present: Ervin Armstrong, Eric Breisach, Liz Henderson, Carol McGlinn, Mollie Peterson, Marcy Peake, and Patti Sholler-Barber. Superintendent Dr. Michael Rice; Deputy Superintendent of Business, Communications and Operations Gary Start; Business Manager Laura Kayser; Executive Supervisor of Facilities Management Al Tyler; and Executive Assistant of Facilities Management Karen Jackson were also present. Representatives from Plante Moran Steven Bishop and Jeffrey Egberts, and Tower Pinkster representatives Jim Ross and Arnie Mikon were also in attendance.

Financial Audit

The audit was presented to the Board members. The first handout was the Report to the Board of Education. It was explained that the Audit report is written to the Board of Education by Plante Moran.

The Financial Report with Supplemental Information dated June 30, 2009 and the Federal Awards Supplement Information dated June 30, 2009 were presented.

The audit process went very smoothly with no major issues. Any questions that Board members may have regarding the audit should be directed to Gary Start.

Facilities Audit

Tower Pinkster presented the Long Range Facilities Plan. Jim Ross commented that the buildings have been maintained well over the years. He said that the estimates are in current dollars and that technology and furniture are not included in the audit.

Any questions that Board members may have regarding the facilities audit should be directed to Gary Start.

The meeting adjourned at approximately 7:00 p.m.

Respectfully submitted,

Carol McGlinn
Budget Chairperson

VII.B.

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees
FROM: Michael F. Rice, Ph.D.
DATE: November 12, 2009
SUBJECT: Approval of the Attached Purchase Recommendation

RECOMMENDATION: It is recommended that the Board approve the purchases reflected on the attached "Purchase Recommendation Data Sheet."

RATIONALE: In general, purchases greater than \$20,998 for supplies, materials, equipment, building construction, addition, renovation, or repair are brought before the Board for approval. The attached "Purchase Recommendation Data Sheet" includes all purchases that require approval at this time. Aspects of these purchases that are considered significant to the decision-making process are outlined on the data sheets.

KALAMAZOO PUBLIC SCHOOLS

PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: November 12, 2009

Request Number: 2010-11

Amount: \$250,011

Item: Student Management System

Cost Center: 2006 Bond

Cost Center Representative Attending Board Meeting: Chris Williams

Description of Need: Users of the administrative Student Management System (SMS) applications have become more sophisticated and demanding in their use of the database software and require the most up-to-date tools to perform their jobs and increase their efficiency. Acquiring the latest version of SunGard's SMS will provide the district with a comprehensive, intuitive, up-to-date, web-based, centralized, real-time student database and report writer. Functionality includes demographics, scheduling, career planner, attendance, discipline, mark reporting, medical records, test scores, and data warehousing. The SMS provides full data integration with all existing administrative applications including our electronic gradebook, parent Internet viewer, transportation, food services, library services and data warehouse. The tools necessary to convert from a semester class schedule to a trimester schedule at the high school are provided within the scheduling application.

This purchase was planned for in the 2006 Bond and the 2009-2012 District Technology Plan.

Vendor: SunGard
Bethlehem, PA

Number of Proposals Requested: See additional information

Additional Information:

- This product was reviewed by many school-based and district-level users of the SMS.
- All costs related to training, installation and setup, data conversion, shipping and handling, and one year of maintenance are included with this purchase.
- All hardware and software will be available for the start of the 2010-2011 student class scheduling, which begins in early February 2010.
- This is the only product that can be implemented in time to facilitate staffing and scheduling for the 2010-2011 school year.
- Budgetary pricing provided by competitors was greater than the cost for this all inclusive package.

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees
FROM: Michael F. Rice, Ph.D.
DATE: November 12, 2009
SUBJECT: Personnel Changes

RECOMMENDATION: It is recommended that the Board approve the following employment changes:

- I. Employment
 - A. Professional/Management
Gloria Morgan-O'Day, 3F, Occupational Therapist, 10/14/09
 - B. Classified
Kate Kemerling, 2F, from .5 Elementary, Arcadia to .5 Elementary, Arcadia/.162 Instructional Specialist, 10/30/09
- II. Promotions/Key Transfers
 - A. Professional/Management
 - B. Classified
- III. Leaves of Absence
 - A. Professional/Management
 - B. Classified
- IV. Terminations
 - A. Professional/Management
 - B. Classified

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees
FROM: Michael F. Rice, Ph.D.
DATE: November 12, 2009
SUBJECT: June 30, 2009 Audit Report

RECOMMENDATION: It is recommended that the Board receive the accompanying June 30, 2009 audited Financial Report with Supplemental Information and Federal Awards Supplemental Information.

RATIONALE: Each year the auditors are retained to express an opinion on the audited financial statements. The audit procedures and the audited financial statements have been completed. Jeff Egberts from Plante and Moran is here to present the statements.

POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS

1.1 Board Leadership Through Policy

Policy

The District will be governed by the Board of Education through Board policies and state laws.

Specifics

1. The Board of Trustees will have a standing policy committee that will work closely with the Superintendent or designee to establish and review policies on a regular basis.
2. The Superintendent or designee will design correlating procedures, within a reasonable time frame, to be received by the Board and updated on a regular basis.
3. The development of procedures should strive to have input from students, parents, staff, and the community.

MCL 380.11a

Adopted: February 13, 2003

Draft for Second Reading: 11-12-09

This policy supersedes all other policies on this issue.

POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS

1.4 Indemnification

Policy

Any person, or his/her heir, executor, and/or administrator, who is, or has served as a Trustee of the Board of Education of the ~~School District of the City of Kalamazoo,~~ **Kalamazoo Public Schools**, County of Kalamazoo shall be indemnified by the School District against all costs and expenses reasonably incurred in connection with any claim, action, suit, or proceeding, civil or criminal, in which the Trustee would be involved by virtue of being a Trustee during a particular period.

Specifics

Indemnity will not apply with respect to: civil actions for injury or damages caused by the actions committed outside of the scope of authority as a Trustee; civil actions caused by the Trustee's gross recklessness or intentional misconduct; or criminal action.

1. The District shall have the authority and opportunity to compromise, settle, and pay costs of any civil claim prior to or after the commencement of the civil action.
2. In lieu of indemnifying Trustee for the cost of legal representation, the District reserves the right to employ a qualified attorney of the District's choice to represent the Trustee.

Adopted: February 13, 2003

Draft for Second Reading: 11-12-09

This policy supersedes all other policies on this issue.

POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS

2.1 Superintendent Authority and Establishment of Procedures

Policy

The Board vests in the Superintendent the responsibility to enforce the policies of the Board of Education, conduct operations of the District in a manner consistent with all policies of the Board, and carry out the statutory responsibilities of a general powers school district Superintendent.

Specifics

1. The Superintendent and/or designee will enforce the policies of the District in a fair, honorable, equitable and consistent manner.
2. The Superintendent will establish and maintain procedures for Board policies to be reviewed and received by the Board.

MCL 380.1229

Adopted – March 27, 2003

Draft for Second Reading: 11-12-09

This policy supersedes all other policies on this issue.

**KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent**

**Corresponding Procedures for Policy 2.1
Establishment of Procedures**

Policy Enforcement

1. The sSuperintendent will enforce the District policies and investigate questions/concerns of non-compliance with policy brought forth by the Board or others.

Establishing Procedures

1. The sSuperintendent will review and/or revise procedures applicable to the administrative work guided by the policies of the District established by the Board of Education.
2. The Board will review and receive all new and/or revised procedures.
3. All new and/or revised procedures will be made known to ~~the~~ District employees in a manner that is deemed appropriate by the sSuperintendent.

Received: 6-24-04

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These procedures supersede all other procedures on this issue.

POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS

3.4 Welcoming Atmosphere and Appearance

Policy

All District facilities will maintain an atmosphere that is uplifting, courteous, self-disciplined and respectful and be welcoming and well cared for in appearance.

Specifics

1. The behavior of students, parents, staff and community members in all District programs and facilities should at all times conform to exemplary standards of courtesy, self-discipline and respect.
2. ~~The District reserves the right to reasonably regulate parental and public access to classrooms to avoid interference with the educational process.~~ **Reasonable restrictions on parental and public access to school buildings and classrooms, to avoid interference with the education process, are not limited by this policy.**
3. All who use District facilities should feel welcome and comfortable.
4. The facilities should contribute to a positive impression of the Kalamazoo Public Schools.
5. The District should create a sense of pride, ownership and satisfaction.

Adopted: January 9, 2003

Draft for Second Reading: 11-12-09

This policy supersedes all other policies on this issue.

**KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent**

**Corresponding Procedures for Policy 3.4.
Welcoming Atmosphere and Appearance**

- The deputy superintendent will oversee the care and maintenance of district buildings and property.
- The executive supervisor of facilities management will coordinate the care and maintenance.
- Building principals are responsible for the daily general upkeep of the building and property. All school employees are responsible for the maintenance of a welcoming atmosphere for students, parents, and other community members in their school as defined in Policy 3.4.
- The executive supervisor of facilities management/designee will receive and coordinate all special requests for care and maintenance.

Drafted September 5, 2003

Revision Draft: 11-12-09

These procedures supersede all other procedures on this issue.